

CLARENCE FIRE DISTRICT NO.1
MOTOROLA MINITORS/ALPHA NUMERIC PAGER POLICY

- I. **SCOPE:**
This policy applies to all firefighters who have been assigned a Motorola Minitor or an Alpha Numeric Pager.
- II. **OBJECTIVE:**
The objective of this policy is to set forward guidelines for the use of Motorola Minitors and Alpha Numeric Pagers.
- III. **GUIDELINES:**
- A. Minitors and alphanumeric pagers must remain in continuous operation when assigned to a firefighter.
 - B. Firefighters must be diligent to prevent any damage to any minitor or alphanumeric pager.
 - C. Minitors and/or alphanumeric pagers maybe recalled and reassigned at the discretion of the Board of Fire Commissioners and/or the Chief.
 - D. Firefighters should not attempt to make repairs, alterations, dismantle or tamper with any minitor and/or alphanumeric pager.
 - E. Minitors and alphanumeric pagers must remain in the possession of firefighters.
 - F. The Chief and or designee shall annually review assignments of minitor and alphanumeric pagers for proper usage and controls.
 - G. If a minitor and/or alphanumeric pager is lost the firefighter must immediately report the loss to the Commissioner responsible for minitors and pagers, so that an investigation may be conducted. If the firefighter is found to be negligent, he or she may be assessed the cost of such assigned minitor and/or alphanumeric pager.
 - H. Repairs:
 - 1. Failures or problems with any assigned minitor or alphanumeric pager shall immediately be reported to the Chief, officer designee, or Commissioner responsible for minitors and/or pagers.
 - 2. Repairs to minitors and or pagers will be coordinated as deemed appropriate by the responsible Commissioner. (The current repair procedure is to return minitors to the Chief's Office and alphanumeric pagers to the District Secretary.)
 - I. Failure to comply with these guidelines may result in the recall of assigned minitors and alphanumeric pagers.
- IV. This policy rescinds the Clarence Fire District Policy regarding "Use of Home Receivers; Minitors dated January 1, 1986.
- V. This policy is adopted effective September 11, 2006.
- VI. This policy may be amended at any time.

By order of the Board of Fire Commissioners
Clarence Fire District No. 1
Policy Number 06-09-22
F:/District Secretary/Policies/Motorola Minitors Alpha Numeric Pagers